

The New England States Consortium Systems Organization (NESCSO), a growing non-profit corporation organized by the six New England Health and Human services agencies and the University of Massachusetts Medical School (UMMS). The mission of NESCSO is to foster communication and collaboration among its members through information sharing and joint/regional projects. Its goal is to support the health and human services policy and system needs of the New England states by providing a framework for knowledge exchange in order to maximize policy, program and cost effectiveness.

NESCSO is supported by the University of Massachusetts Medical School (UMMS) with assistance from UHealthSolutions. UHealthSolutions is dedicated to helping public agencies and private sector clients affect the way health care services are provided across the state and the nation. We are currently seeking a Project Director to join the NESCSO team on a full time basis.

The NESCSO Project Director serves as the project lead for interstate workgroups in Medicaid related topics such as pharmacy, long term services and supports, healthcare technology innovations and develops other workgroups as necessary. This position may develop policy papers/briefs for states and may assist states in project management and coordination and Request for Proposal (RFP) development. The Project Director will also represent NESCSO at various national and regional meetings on health care policy and Medicaid topics as assigned.

The Project Director will manage and provide members with direct access to a comprehensive health and human services knowledgebase. Members may call or email the Project Director with information requests for specific documents as well as request primary research to be conducted by formal or informal surveys.

The Project Director develops content for www.nescso.org and provides user training for project tracking and webinar tools. The Project Director builds and strengthens solid collaborative relationships with NESCSO, UHealthSolutions, UMASS and other state university staff, as well as state and federal partners as appropriate.

Major Responsibilities:

- Develops content for www.nescso.com by conducting research and working collaboratively with others as assigned/as appropriate.
- Provide members with direct access to a comprehensive health and human services knowledgebase in a responsive and efficient manner, utilizing and leveraging available technologies (i.e. SharePoint/ ONTRAK).
- Respond to information requests by preparing and /or providing specific documents or facilitating/conducting primary research utilizing formal or informal surveys. Fulfill requests in a timely and high-quality manner.
- Develops and delivers user training by conducting webinars or classroom training as appropriate.
- Builds and strengthens solid working relationships with NESCSO staff, UHealthSolutions and university staff and state and federal partners as appropriate.

- Represents NESCSO at various national and regional meetings on health care policy and Medicaid topics as assigned.
- Performs other related job duties as assigned.

Qualifications:

- Master's degree in Business, Health/Science Administration, or related field strongly preferred, with 5-10 years related experience.
- Proven administrative and project management ability in complex environments.
- Demonstrated performance in project and workgroup management preferred.
- Experience with the development and maintenance of infrastructure systems, including facility, information technology, personnel and finance systems.
- Excellent oral and written communication skills.
- Innovation, flexibility and creativity.
- Familiarity and proficiency with technological work space tools (i.e. Sharepoint/ONTRAK), training tools to deliver webinars (such as GoToMeeting) and other tools to ensure efficiency.

Interested individuals are asked to apply through our web-site at www.uhealtholutions.org or fax to 508-793-1199

UHealthSolutions is an equal opportunity employer and encourages applications from individuals with varied experiences and backgrounds

UHealthSolutions is a Tobacco-Free Workplace